

HU-126 Functional English and Communication

Semester No 1	Code HU-100	Credit Hours 2 – 0
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COURSE DESCRIPTION: The course aims to provide ample guidance and practice to students in sentence building, correct usage, comprehension, written composition, and other allied areas like listening and speaking skills to equip the students to communicate effectively in oral and written English. It will further help students to comprehensively use acquired skills in learning ~~communication~~ skills and technical report writing in subsequent semesters

TEXT AND MATERIAL

Textbooks:

1. Grammar

- a. Practical English Grammar by A.J. Thomson and A.V. Martinet. Exercises 1.Third edition.Oxford University Press. 1997. ISBN 0194313492
- b. Practical English Grammar by A.J. Thomson and A.V. Martinet. Exercises 2.Third edition.Oxford University Press. 1997. ISBN 0194313506

2. Writing

- a. Writing. Intermediate by Marie-Christine Boutin, Suzanne Brinand and Francoise Grellet.Oxford Supplementary Skills.Fourth Impression 1993. ISBN 019 435405 7 Pages 20-27 and 35-41.

3. Reading/Comprehension

- a. Reading. Upper Intermediate.Brain Tomlinson and RodEllis.Oxford Supplementary Skills.Third Impression 1992.ISBN 0 19 453402 2.

COURSE LEARNING OUTCOMES:

Upon successful completion of the course, the student should be able to:

S No	CLO Statement	PLO	Learning Domain and Level
1	To get understanding of grammatical rules, composition / construction of sentences and comprehension of English; aiming to accrue strong foundation in relevant language skills.	PLO-10	C1

ASSESSMENT SYSTEM:

Quizzes	10-15%
Assignments	5-10%
OHTs	30-40%
ESE	40-50%

TOPICS COVERED WITH THEIR CONTRIBUTION TO PLOs:

Week No	Description	Quizzes	Assignment	CLO No
1	Functional English. 1. Basics of Grammar			
2	Functional English. 1. Parts of speech and use of articles			
3	Functional English. 1. Sentence structure			
4	Functional English. 1. Active and passive voice			
5	Functional English. 1. Practice in unified sentence			
6	Functional English. 2. Analysis of phrase			
7	OHT-1			
8	Functional English. 1. Clause and sentence structure	02	01	
9	Functional English. 2. Transitive and intransitive verbs			
10	Functional English. 3. Punctuation and spelling			
11	Comprehension 1. Answers to questions on a given text			
12	Discussion 1. General topics and every day conversation (topics for discussion to be at the discretion of the teacher keeping in view the level of students)			
13	OHT-2			
14	Listening 1. To be improved by showing documentaries/films carefully selected by subject teachers) 2.			
15	Translation skills 1. Urdu to English			
16	Paragraph writing 1. Topics to be chosen at the discretion of the teacher			
17	Presentation skills 1. Introduction Extensive reading is required for vocabulary building			
18	END SEMESTER EXAMINATION			